

Please complete the form, print, sign
and then mail to the address above.

Last Name: _____ First Name: _____

5. List All Sources of Income over \$1,000 (Include your regular employment)

Identify by category **every source of income over \$1,000** received during the preceding calendar year in your name or by any other person for your use or benefit. List every source of income including regular and self-employment, elected and appointed positions, retirement and social security. You are not required to report the source of income derived by your spouse other than from jointly owned sources.

If you derive income from a business, profession or occupation, you are not required to disclose the individual sources and items of income that constitute the gross income of that business, profession or occupation.

Describe the nature of the services for which the income was received. See examples in box below.

I had no sources of income over \$1,000 in the past year.

EXAMPLES

All sources of Income over \$1,000	Description of Income Source or your job title
<i>State of WV</i>	<i>Highways Dept. Engineer</i>
<i>Suddenlink Cable Company</i>	<i>part time sales person</i>
<i>Supreme Court of WV</i>	<i>Magistrate</i>
<i>Smith & Jones Co., PLLC</i>	<i>private law practice</i>
<i>Merrill Lynch</i>	<i>stock dividends on stock held in account</i>
<i>sold timber</i>	<i>timber was cut on my property</i>
<i>ABC Gas company</i>	<i>retirement income</i>
<i>rental income</i>	<i>apartment buildings</i>

List all sources of income over \$1,000 (Include your regular employment here also)	Description of Income Sources (or your job title)

6. 20% Gross Income Categories

Did you receive more than 20% of your gross income during the past 12 months from any one or more of the categories listed below: Yes No If yes, mark with an 'X' all categories that apply.

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Surface Mining | <input type="checkbox"/> Electric Utilities | <input type="checkbox"/> Media |
| <input type="checkbox"/> Chemical | <input type="checkbox"/> Deep Mining | <input type="checkbox"/> Water Utilities | <input type="checkbox"/> Cable TV |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Mining Equipment | <input type="checkbox"/> Gas Utilities | <input type="checkbox"/> Advertising |
| <input type="checkbox"/> Retail sales | <input type="checkbox"/> Timbering | <input type="checkbox"/> Telephone Utilities | <input type="checkbox"/> Promotional Companies |
| <input type="checkbox"/> Wholesale sales | <input type="checkbox"/> Waste Disposal | <input type="checkbox"/> Banks | |
| <input type="checkbox"/> Race Tracks | <input type="checkbox"/> Intrastate transportation | <input type="checkbox"/> Savings & Loan | |
| <input type="checkbox"/> Retail oil or gas | <input type="checkbox"/> Interstate transportation | <input type="checkbox"/> Loan or Finance Companies | |
| <input type="checkbox"/> Trade Associations | <input type="checkbox"/> Recreation related | | |
| <input type="checkbox"/> Labor organizations | <input type="checkbox"/> Groups or associations promoting gaming or lotteries | | |
| <input type="checkbox"/> Counties | <input type="checkbox"/> Beer, wine or liquor companies or distributors | | |
| <input type="checkbox"/> Cities or Towns | <input type="checkbox"/> Associations of public employees or public officials | | |
| <input type="checkbox"/> Professional Associations | <input type="checkbox"/> Hospital or other health care providers | | |

7. List each Employer or Self-Employment Business (if any)

A. List the name and address of each of your employer(s) during the past twelve months **including city, county or state government** employment. For purposes of this question, an employer is defined as one who provides you with a W-2 Form. If no you had no employers during the past 12 months mark here

B. If you are employed by the **State of West Virginia**, please list your **Job Title** and the name of the **Department**, including **Division**, if applicable, which employs you.

C. Are you self-employed? Yes No If yes, provide the complete name and address here. (Note: you may need to provide additional information on your self employment in questions 4, 5 and 9).

8. Sales or Contracts with Governmental Entities

During the past calendar year, did you contract for the sale of goods or services to a state, county, municipal or other local governmental agency, either directly or through a partnership, corporation or association in which you owned or controlled more than (10%) ten percent? **Yes** _____ **No** _____

If yes, describe the nature of the goods or services and identify the governmental agency which purchased the goods or services.

EXAMPLES

Governmental Agency	Description of goods or services provided
<i>City of Pleasantville</i>	<i>sold bricks and sand for street- scape project</i>
<i>Pike County Sheriff's Office</i>	<i>rental of garage space for patrol cars</i>
<i>State of WV DHHR</i>	<i>foster home placement studies</i>

Governmental Entity	Description of goods or services provided

9. Business Interests

Provide the name and address of each business in which, during the past year, you either: (1) held an interest, with a fair market value of \$10,000, or greater; or (2) held an ownership interest of 5 per cent (5%), or greater, if the fair market value of that interest exceeded \$10,000. Include ownership of corporate stocks, whether publicly or privately traded. (*DO NOT include interests in mutual funds, or retirement funds, such as a 401(k) or IRA. However, income from these sources may be reportable in question 5.*) Attach additional sheets if necessary.

Mark here if you had no business interests which meet these criteria.

EXAMPLES

Jones Coal Hauling, Placeville WV
Google stock, publicly traded
Main Street Bank, stock ownership, Greenville WV

10. Reportable Gifts

A gift is anything with monetary value, including meals and beverages. Certain gifts are exempt from reporting. Gifts from the following sources are not reported.

- from your spouse, child, grandchild, parents or grandparents
- a trust established by your spouse, child, grandchild, or ancestor
- from a will, or lawful inheritance in the absence of a will
- from a registered lobbyist (*registered lobbyists report these expenditures on Lobbyist Reporting Form, Schedule A*)

If you, your spouse, and/or any of your dependents received one or more gifts whose total value is over **one hundred dollars (\$100)** from a person who has a direct and immediate interest in a governmental activity over which you have control, then list the name of each giver UNLESS it falls into one of the above exceptions. "Total value" includes the cumulative value of all gifts from the same source during the calendar year.

Mark here if you received no reportable gifts.

11. Debts you owe in excess of \$5,000

List the names of all persons residing or transacting business in the state, to whom you owe more, in the aggregate, than **\$5,000**, on the date this statement is executed. Include debts you owe in the name of any other person and debts on which you are a cosigner.

You do not have to report:

1. Debts to immediate family members, parents, or grandparents
2. Home mortgages for your primary and secondary residences
3. Loans for autos maintained for the use of your immediate family
4. Student loans
5. Debts resulting from the ordinary conduct of your business, profession or occupation
6. Debts to a financial institution or to a credit card company

HOWEVER, if any debt over \$5,000 exempted above required the approval of the state or any of its political subdivisions, or if a loan was obtained from the linked deposit program (W.Va. Code §12-1A-1 et seq.), the debt must be listed.

Mark here if you had no reportable debts as described above.

12. Debts owed to you in excess of \$5,000

List the names of all persons residing or transacting business in the state, who owe you more, in the aggregate, than **\$5,000**, on the date this statement is executed, either in your name or any other person's name for your use or benefit.

You do not have to report:

1. Debts from immediate family members, parents, or grandparents
2. Debts resulting from the ordinary conduct of your business, profession or occupation
3. Demand or saving accounts in banks, savings and loan associations, or other similar depositories
4. Loans by you to any business in which you have an ownership interest

Mark here if you had no reportable debts as described above.

13. Signature

I hereby acknowledge that the information contained hereon and on any attached pages is to the best of my knowledge, true, correct and complete.

Your Signature: _____ Date: _____

Please print name: _____